

Message Text

UNCLASSIFIED

PAGE 01 PORT A 00591 141933Z

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ACTION ARA-10

INFO OCT-01 ISO-00 FBOE-00 A-01 /012 W

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R 141815Z MAR 75

FM AMEMBASSY PORT AU PRINCE

TO SECSTATE WASHDC 9425

UNCLAS PORT AU PRINCE 0591

FOR ARA/MGT, MR. KRIEGER

E.O. 11652: N/A

TAGS: ABLD, AFSP, AMGT

SUBJECT: RELOCATION OF OFFICE SPACE

WE ANTICIPATE 1 APRIL 75 ARRIVAL OF ADDITIONAL GSO FOR ASSIGNMENT TO ADMIN SECTION. CURRENT GSO OFFICE SPACE IS TOO CROWDED TO ACCOMMODATE ANOTHER PERSON, THEREFORE HAVE NO PLACE FOR NEW GSO TO WORK. ONLY REASONABLE ALTERNATIVE CALLS FOR MOVING ADMIN OFFICER AND HIS FSL SECRETARY FROM PRESENT OFFICE, WHICH IS ADJACENT TO GSO OFFICE, AND RELOCATING A.O. AND SECRETARY TO ANOTHER AREA OF THE EMBASSY. SPACE FOR THIS PURPOSE CAN BE MADE AVAILABLE BY CONVERTING LANGUAGE CLASSROOM AND A STOREROOM INTO USABLE OFFICE SPACE. THE NEW SETUP WOULD NOT BE PERFECT, BUT THERE IS NO REAL ALTERNATIVE, AND VACATED SPACE IN GSO SECTION WOULD OFFER ADDITIONAL ADVANTAGE OF PROVIDING OFFICE SPACE FOR PROPERTY CLERK WHO HAS BEEN WORKING IN A SUPPLY ROOM.

CONVERSION OF CLASSROOM AND STOREROOM WILL REQUIRE CONSTRUCTION OF A DOORWAY, REPAIR AND REPAINTING OF WALLS AND CEILING, REPLACEMENT OF WINDOW PANEL, INSTALLATION OF TWO AIR-CONDITIONERS AND REQUIRING. TOTAL ESTIMATED COST \$1000.

REQUEST TELEGRAPHIC APPROVAL THIS PROJECT. ALSO, ADVISE WHETHER INCREASE/DECREASE STATEMENT FOR THESE EXPENSES SHOULD BE SUBMITTED UNDER SAS ALLOTMENT UTILIZING SAS AGENCY PERCENTAGE BREAKDOWN.
ISHAM

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Message Attributes

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Decaption Note:
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Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
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TAGS: ABLD, AFSP, AMGT
To: STATE
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